

Payroll contacts

Should you need to contact the payroll department, please deal initially with your designated Pay Clerk.

Who is my Pay clerk?

Please refer to your most recent payslip. The Business Unit code identifies your designated pay clerk as below. When phoning please quote your employee reference number (seven digit number to the left of your name).

Pay Clerks – Non Schools

Business Unit Code	Pay Clerk Name	Tel Number	Email Address
PC04	Sam Saunders	(33) 2244	samantha.saunders@medway.gov.uk
PC07	Julia Dowle	(33) 2215	julia.dowle@medway.gov.uk
PC12	Michelle Cheesman	(33) 2785	michelle.cheesman@medway.gov.uk
PC13	Linda Marshall	(33) 2489	linda.marshall@medway.gov.uk

Pay Clerks - Schools

PC02	Ellen Kelly	(33) 2208	ellen.kelly@medway.gov.uk
PC09	Patricia Hawkins	(33) 2352	patricia.hawkins@medway.gov.uk
PC10	Sharon Peake	(33) 2458	sharon.peake@medway.gov.uk

Pay Clerks – External Business

Mark Davies	(33) 2487	mark.davies@medway.gov.uk
Theresa Murphy	(33) 2483	theresa.murphy@medway.gov.uk
Sarah Saunders	(33) 2217	sarah.saunders@medway.gov.uk

Other Payroll Staff:

Payroll Manager	Stuart Bull	(33) 2210	stuart.bull@medway.gov.uk
Payroll Team Leader – Non Schools	Sheena Gowling	(33) 2249	sheena.gowling@medway.gov.uk
Payroll Team Leader – Schools & External Business	Amanda Pearce	(33) 2207	amanda.pearce@medway.gov.uk
Apprentice	Michael Powell	(33) 2381	michael.powell@medway.gov.uk

Travel & Expenses

Expenses & Benefits Administrators	Kay Waters	(33) 2189	kay.waters@medway.gov.uk
	Sue Peters	(33) 2717	sue.peters@medway.gov.uk