

# Capstone Household Waste and Recycling Centre (HWRC) accessible site map

From the entrance, you turn left into the site.

At the entrance, you must tell the guard if you have any asbestos or chemicals with you.

Available units for recycling in the order you will come to them:

1. Gas bottles
2. Light bulbs
3. Tyres
4. Cooking oil
5. Asbestos
6. Engine oil
7. Plasterboard
8. Rubble
9. Scrap metal
10. Large appliances
11. Small appliances
12. TVs and monitors
13. Reuse units
14. Car batteries
15. Household batteries
16. Glass bottles and jars
17. Fridge and freezers
18. Textile banks
19. Rigid plastics
20. Mattresses
21. Paper and card (compactor)
22. Wood and timber (compactor)
23. Non-recyclable waste (compactor)
24. Wood and timber
25. Green garden waste
26. Upholstered furniture

## Sort it right

Please sort your waste carefully and ask for advice from staff if necessary.

Together we can do better.

## Capstone HWRC rules and guidance

### Health and safety

- respect staff on site and follow their instructions. They are there to guide you and keep you safe while on site and will not tolerate abuse
- make sure you are wearing suitable footwear when attending sites. We also recommend gloves, such as gardening gloves.
- staff are not permitted to help you lift heavy items. This means that you'll need to manage your waste and recycling yourself or with the help of a friend or family member who can accompany you to the site.

- you will not be allowed onto the compactor platforms when a member of staff is operating the machines.
- customers will only be allowed onto compactor platforms and gantries one at a time.
- you will not be able to use any toilets or welfare facilities at sites.
- if you need to dispose of waste contaminated with coronavirus you should put this out for your regular kerbside waste collection. If this is not possible then you need to double bag the material and store it securely for 72 hours before bringing it to the site.
- masks are optional. If you wear a mask, please dispose of it safely after using.

### Vans and trailers

Small privately owned car-derived vans may be booked by Medway residents to visit Cuxton or Capstone HWRC on Wednesdays and Saturdays only.

[Find out more about visiting a HWRC with a van](#)

You can visit our sites in a car with a trailer as long as the trailer:

- is no wider than the towing car
- is no longer than 6ft 8 inches long
- has a capacity of less than 35 cubic feet
- is not overfilled.

Please unhitch your trailer from your car and park in the bay next to it.

### Recycling

Medway Council is committed to reducing waste and encouraging residents to reuse or recycle unwanted items.

The operative overseeing the non-recyclable items container will ask you to dispose of any recyclable items in the appropriate containers.

Only non-recyclable items are permitted to be disposed of in the non-recyclable container.

### Scrap metal

Site staff are trained to separate ferrous and non-ferrous metals in the scrap metal container and will remove non-ferrous items for separate recycling.

### Find out more

For more information, visit our [recycling web page](#) or check our [A to Z of recycling page](#).

### Business Waste

- HWRCs are for household waste only
- Business waste including waste from landlords is not permitted at any of Medway's HWRCs.
- Business owners or managers are responsible for disposing of the waste produced by their businesses.
- If site operatives suspect that you are disposing of business-related waste, you will be asked to complete a Trade Waste Declaration Form. This will then be submitted to Medway Council's enforcement team for further investigation.

Thank you for taking the time to recycle your waste properly.